

**Minutes of Meeting of Burton Dassett Parish Council held on  
Monday, 17<sup>th</sup> January 2011, at Knightcote Village Hall  
at 7.15 p.m.**

**Present:** Parish Councillors A.J. Wolstenholme (Chairman), Mrs. C. Bettany, R.M.A. Lapworth and K. Williams.

**In Attendance:** Mr. J. Anderson (RFO) and District Councillor S. Jackson. A member of the public was also present.

**Apologies:** Cllrs Mrs. C. Bick, W.E. Pearson, Mrs. S. Smethurst, Mrs. E.L. Woodward, Mrs. R.I. Manning (Clerk) and County Councillor C.R. Williams.

1. **Matters from the Public:** Two matters were raised: the missing post box at Little Dassett and tree cutting debris within the Jitty at Northend. The Chairman confirmed that he had tried to make contact with the Post Office regarding replacement of the missing box. To date no response had been received. (Post meeting note: The Post Office will replace within one month.) Eon had been asked to remove the offending debris on the Jitty.
2. **Minutes:** The minutes of the meeting held on 15th November 2010 were approved and signed as a correct record.
3. **County Councillor's Report:** In the absence of Cty. Cllr. Williams the following short report from him was read out. The County Council was well on the way to setting next year's budget and Cllr. Williams confirmed that Warwickshire County Council would not be increasing the Council Tax higher than had been set last year. The Public Consultation stage was now being reached where various options previously outlined would be considered. Over the next four years the County Council would have to operate with some £100 million less than was currently available. £40 million of savings had already been identified, but the remaining £60 million was painful and regrettable. In November some 1,850 members of staff had been placed on notice that their employment might be subject to redundancy. It was hoped that when this exercise was completed the County Council would still provide a service that was appreciated by everyone. The HS2 saga had recently crystallized, with the Prime Minister coming out in support of the project. The subject had been debated by the County Council on 14<sup>th</sup> December and a similar view to most District Councils had been taken in opposing the project on environmental grounds. However it appeared to be inevitable that the line would be constructed and all authorities were striving to ensure that the impact on the environment would be kept to a minimum.
4. **District Councillor's Report:** District Cllr. Jackson reported that Stratford District Council had been discussing budgets and indicated where reductions in expenditure would take place. A 7.5% revenue

reduction in 2011/12 was anticipated. The Chairman thanked the District Councillor for his report.

- 5. Finance: (a) Accounts for Payment:** On the proposal of the Chairman, seconded by Cllr. Bettany, it was unanimously agreed that the following payments be approved:

<b>RFO report dated 15.11.10</b>	<b>£10,450.76</b>	
Mrs. R.I. Manning (Clerk's expenses)	£115.58	apprv'd 15.11.10 & paid
WALC (publication)	£25.00	" " " "
WS&BTP (RFO course)	<u>£25.00</u>	
" " " "		
<b>Payments made year 2010/11 to date</b>	<b><u>£10,616.34</u></b>	
Eon (Street light repair)	£72.26	
Eon (street light maintenance)	£176.94	
Eon (street light electricity)	£177.25	
Eon (pavilion electricity)		see below
J.L. Anderson (RFO net salary qtr. to 31.12.10)	£384.05	based on salary of £1,921pa
Mrs. R.I. Manning (Clerk net salary qtr. to 31.12.10)	£384.05	" " " "
HM Revenue & Customs (tax on sals. PAYE to 5.2.11)	£192.40	" " " "
Burton Dasset Village Hall (hire – 15.11.10)	£14.00	
Burton Dasset Village Hall (grant – use as post office)		see below
MFM (playing field maintenance)	£240.00	
AGD Limited (play equipment repairs)	£807.07	see below

The RFO said that the Eon invoice for the pavilion electricity was awaited, amounting approximately to £58 (all standing charges). It was agreed that it should be paid if it arrived before the next meeting. To date no request for the precepted grant of £256 towards the use of Burton Dasset Village Hall as a post office had been received. It was agreed that if an invoice was submitted before the next meeting it should be paid. An invoice from AGD Ltd. in respect of payment repairs amounting to £807.07 was tabled at the meeting and approved.

**(b) Receipts:** The RFO said that since the last meeting £11.18 (£1.14 - interest Money Manager A/c and £10.04 – interest 3 & 6 month bonds) had been received. Additional interest from bonds notified at this meeting was £8.79, giving a total of £35.13 in 2010/11.

**(c) Bank Balances:** The RFO reported that the financial position as at 31.12.10 stood at £33,854.50, consisting of Current A/c £1,862.82 Business Money Manager A/c £16,980.34 and Business High Interest Deposit Bonds £15,011.34. Unpresented cheques of £62.00 gave a balance according to the cash book of £33,792.50. The financial position as at 1.4.10 was £27,215.82, a change in balance of £6,576.68. The bank statements and cashbook were examined and signed by Cllr. Williams.

**(d) Banking Arrangements:** The RFO reported that the £5,000 High Interest Bond set up on 9.9.10 had matured on 9.12.10 at 0.40%. The £5,000 High Interest Bond set up on 8.10.10 had matured on 10.1.11 at 0.40%. The £5,000 High Interest Bond set up on 9.12.10 by the RFO would mature on 9.3.11 at 0.40% and the £5,000 High

Interest Bond set up on 11.1.11 also by the RFO would mature on 11.4.11 at 0.40%.

**(e) Precept for 2011/12:** The RFO's revised calculations for the 2011/12 precept had been circulated to Councillors prior to the meeting were finally agreed. On the proposal of the Chairman, seconded by Cllr. Williams, a figure of £32.29 per Band D property, giving a precept figure of £15,316 was unanimously agreed. The RFO was authorised to send off the appropriate paperwork. (Copy of approved precept calculations attached as Appendix to these minutes.) The Chairman thanked the RFO for his excellent work on the precept.

**(f) Self Insurance of Lights:** As a result of the updated costs provided by Eon, the lighting replacement values were amended and fall below the insured replacement threshold of £1,100. It was proposed by the Chairman, seconded by Cllr. Lapworth, and agreed unanimously that the insurance threshold be indexed in line with the annual insurers' uplift.

6. **Roads & Footways: (a) Northend hedge trimming:** The Chairman undertook to draft a round-robin letter to landowners regarding hedgerow maintenance and the likelihood of tree branches etc. falling into the highway.

**(b) Malthouse Lane – Replacement Bins:** The post box triangle bin had not yet been replaced and Cllr. Williams undertook to investigate replacements for both the triangle bin and the one adjacent to the bus shelter.

**(c) Burton Dassett Hills - Salt Bin Design:** Nothing to report. Chairman to progress.

**(d) The Prebend and Hill Close – Parking:** The Chairman said that he had drafted a letter about this but was currently awaiting guidance from the Police and the Land Registry regarding legal issues.

**(e) Signs:** The Long Lane sign had now been erected, but the Blacksmith's Lane one had not so far been reinstated. The Chairman said that he would enquire again.

**(f) Village Entrance Feature:** Chairman to progress.

7. **Temple Herdewyke:** It was agreed that all the outstanding Temple Herdewyke matters be deferred pending the presence of Cllr. Woodward.
8. **Asset Maintenance and Replacement:** After due consideration it was agreed that drawings produced by the Chairman and Cllr. Williams showing the proposed lights to be turned off be posted on the notice

boards by the Chairman to coincide with the release of information in the Newsletter.

Cllr. Williams referred to the cost of re-painting of 4 columns (£100 each) and renumbering of the street lights (£115), both excluding VAT. It was proposed by Cllr. Williams, seconded by the Chairman, and agreed unanimously that the figures quoted be approved.

9. **Website:** Cllr. Williams provided a summary report of the options, costs and supply chain. He undertook to give an update at the next meeting.
10. **Housing Needs Survey:** It was agreed that a request for land or buildings be posted in the next Newsletter.
11. **Parish Plan:** A request for assistance to be included in the next Newsletter.
12. **Newsletter:** To be issued in February.
13. **Registration of Land with the Land Registry:** The Chairman reported that he was in touch with the Land Registry regarding the missing plans and correspondence of which duplicates had been requested. (Post-meeting note: an e-mail has since been received from another person at the Land Registry who will be responding.)
14. **Planning: (a) New Applications:** The following were considered:  
  
10/02641/FUL: Mr. R. Welford, Coxby Hall, Bottom St., Northend: Insertion of two roof lights (part retrospective): No comments.  
  
10/02669/FUL: ATSG DMC Kineton, Marlborough Barracks, Temple Herdewyke: Provision of and siting at DMC Kineton one pre-owned training/classroom modular facility and one pre-owned welfare cabin/modular facility to enable training needs of MOD service personnel: No comments.  
  
**(b) Planning Results:** The following results were reported:  
  
10/01805/FUL: Broadview Energy Developments: 69m. meteorological mast: Refused.  
  
10/02166/FUL: Mr. D. Biddle: Land east of M40, Gaydon: Demolition of existing storage building and erection of two replacement stables: Granted.
15. **Publications/Correspondence Received:**

**Warwickshire Police Authority: Briefing Notes**

**WALC:** LCR – winter 2010  
Clerks & Councils Direct – January 2011 & Yearbook

**Warwickshire Rural Housing Association:** Annual Report 2009/10

**CPRE:** Fieldwork – December 2010

16. **Next Meeting:** To be held at 7.15 p.m. on Monday, 21<sup>st</sup> March 2011, at Temple Herdewyke School.

There being no other business, the meeting closed at 9.22 p.m.